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Venue:	<input type="text"/>
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RISK ASSESSMENT COMPLETED BY (Name):	<input type="text"/>	Signature:	<input type="text"/>
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VENUE:	<input type="text"/>
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Guidance for use: Please note it is the responsibility of Instructors to complete a risk assessment for all the venues to which they operate. This generic risk assessment will identify some of the possible risks on the likelihood of contracting or transmission of the COVID-19 virus in the context of training, and the control measures that are needed to be put in place to mitigate the risks. *This list is not exhaustive and does not mitigate the necessity for a thorough risk assessment based on local circumstances.* The latest government guidelines stress that the objective of control measures is: To minimise contact with surfaces, within facilities or while participating in sport and physical activity. Primary control for minimising transmission through contact is through handwashing and sufficiently frequent washing and avoiding sharing of objects. Always maintain 2m social distance where possible, minimum 1m+ distance. Limit face to face contact time.

Identified Risks	People Exposed	Evaluation of Risk L=Low, M=Medium, H=High			Control Measures	Checked By
		Frequency	Severity	Overall		
Awareness: of new virus controls	Coaching Staff, Participants Volunteers Public	M	H	H	Pre class communication with members and parents or guardians of members under 16 of the newly imposed control measures. Specifying need to maintain social distancing in accordance with latest government guidelines. Government guidelines:	
Travel: Risk of infection travelling to and from training venue.	Coaching Staff Participants Volunteers Public	M	H	H	Where possible avoid public transport, use bicycles, walking or private car. Travel individually or in household groups only.	
Arrival: Risk of infection congregating outside venue.	Participants Volunteers Public	H	H	H	Limit congregating time prior to start of activity, maintain social distancing, and limit contact time to less than 15 minutes if social distancing cannot be maintained. Family units should remain in their cars until it is time for the activity.	



Arriving at venue: with contaminated hands	All	H	H	H	On arrival All to clean hands with sanitiser minimum percentage alcohol 60%. Head coach to provide correct type of sanitiser for general use and ensure adequate supply for the duration of the class.
Participants: Too many people attending the session to maintain adequate social distancing.	Participants Volunteers Public	M	H	H	Limit numbers by Introducing a booking system or invitation only session. Measure the hall size and subtract 1-2 metres perimeter around the hall for safety, determine the maximum participants and staff (coaches, assistant coaches etc), ensuring a 1m+ distance between each person. Exclude members of the public from any training sessions. Parents to wait outside or in vehicles. This information to be communicated prior to the resumption of activity. Special arrangement needs to be put in place for carers .
Personal Bags and possessions Possibility of transfer of infection	All	H	H	H	Limit the need for bags if possible, if not wherever possible items should be wiped with sanitiser wipes and kept separate from other people's possessions.
Exit & Entrance to and from the Venue	All	H	H	H	Doors and Handles spread contamination. Doors should remain open to avoid unnecessary touching or de-sanitised on a regular basis if it is not possible to leave them open. Separate exits and entrances to be used if possible.
Changing rooms: Increased risk infection transfer and droplet transmission.	All	H	H	H	Ensure participants come to the venue ready dressed for the activity. Changing rooms should be closed, exceptions may be made where safety and safeguarding measures require their use, e.g. supporting disability athletes, a child needs a change of clothing etc.
Toilets: Increased risk of infection transfer and droplet transmission	All	H	H	H	Limit the numbers of users at any one time. Ensure good ventilation if possible, to minimise droplet transmission. Provide sanitiser wipes, ensure all surfaces are wiped clean after use. Hand washing is essential.



Training: Social distancing measures.	All	H	H	H	All activities. Always maintain 2m social distance where possible, minimum 1m+ distance. Limit face to face contact time where social distance can't be maintained. Less than 15 minutes.
Training equipment Increased risk of infection transfer	Participants Coaches	H	H	H	All equipment should be thoroughly disinfected and cleaned before and after use. Sharing of equipment will not be allow except members of the same household. Detergent or disinfectant solutions must be able to kill the virus, please check labelling carefully.
Spillages Sweat droplets onto the floor. Increased risk of infection transfer.	All	H	H	H	All spillages to be cleaned as above.
Exiting Venue at end of session.	All	H	H	H	All to clean hands with sanitiser on leaving and take all personal belongs or waste with them.
Test and Trace: Government guidelines	Coach	L	L	L	Maintain a list of attendees' names and contact details for 21 days to facilitate contact tracing in the event of transmission of the virus.
Hydration:	All	H	H	H	It is the responsibility for everyone to provide water in suitable bottles for their own consumption during training. No sharing of water bottles unless they are sharing with members of the same household.
Payments: Cash payments possible increased risk of infection transfer	Participants Coach Parents	H	H	H	Consider using online payments where possible. Where cash is the only alternative make sure hands are sanitised after transaction, avoid the necessity for giving change.
Emergencies: First aid Increased risk of infection transfer and droplet transmission.	Coach	H	H	H	Normal First aid protocols as usual. After contact with an injured participant, clean your hands thoroughly with soap and water or alcohol hand sanitiser at the earliest opportunity. This advice is applicable to all situations, regardless of whether there was close contact, or the minimum social distancing was maintained. Avoid touching your mouth, eyes, and nose.



Safeguarding: Increased risk of infection transfer and droplet transmission.	Coach Carer	H	H	H	After contact with a participant needing special care, clean your hands thoroughly with soap and water or alcohol hand sanitiser at the earliest opportunity. This advice is applicable to all situations, regardless of whether there was close contact, or the minimum social distancing was maintained. Avoid touching your mouth, eyes, and nose.	
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Note: Current evidence suggests that COVID-19 (the novel coronavirus) may survive on surfaces for hours or days – research is still ongoing. Studies have found that similar coronaviruses like SARS and MERS can persist on hard surfaces like metal, glass or plastic for days. But they can be killed within one minute if cleaned and disinfected. You should first clean hard surfaces with warm, soapy water and then disinfect them.

Read more: <https://www.which.co.uk/news/2020/03/coronavirus-how-to-clean-your-home-effectively/> - Which?